Assignments

- Exchange Program:
  - ID USAF POC by Nov 30 and start dialog on exchange in January
  - Must identify 5 candidates for the exchange program
  - Responsible Reps:
    - HQMC/MCNOSC
    - Kansas City
    - Hawaii
    - Japan
- IT Roadmap:
  - All members register by 30 Nov
  - All members Self Assess and assign Indep. Assessment by 29 Feb

Assignments

- ITM Award
  - All reps responsible for ensuring at least one member per region is nominated (Dec-Jan)
  - Assist local region in coordinating packages
- Acculturation and Mentoring Program
  - All Reps responsible for submitting inputs to COI Manager by 30 Nov
- Disseminate (ITM COI Manager):
  - ITM Award Decision Paper
  - Draft MOA
  - All Briefs from Conference
  - FY04 Goals
  - Award marketing package